

## *Study in Portugal Network (SiPN)*

### ***PRE-APPLICATION PROCESS***

**Please take a moment to read through our summary of some of the key steps required of you.**

**Talk with your university study abroad office.** Part of the application process is obtaining an approval of participation form, signed by your study abroad office. It is important to talk with your school early and often about your program choice, in order that you fully understand your school's policies related to credit transfer, billing, financial aid, and applications; many schools have their own application process, in addition to SiPN's.

**Talk with your family and friends.** Your family and friends know you best and may be able to help you sort out priorities. It's also important to make sure your family understands your program, the location you've chosen, and the process that you'll go through to apply. You will need their support, and they will want to know about this exciting opportunity.

**Think Academically.** What are your goals for study abroad and how might SiPN help achieve these goals? Be prepared to articulate your reasoning for your program choice and the SiPN program model on your application.

**Think Financially.** Study abroad is an important commitment, and financing the experience may not be as difficult as you think. Advance planning will help tremendously. SiPN offers partial scholarships, and many schools have special billing agreements with SiPN. Check with your home institution's study abroad office for more information. SiPN is willing to sign partnership/consortium agreements with your school to facilitate billing and payments.

**Apply for a passport.****All students**

All students must have a passport to study abroad that is valid for at least six months after the program's end date. Students should apply for a passport as early as possible. SiPN is happy to speak with students about passport and visa-related questions and concerns.

**US Citizens**

VISA for US citizens are not required for summer session participants staying less than 90 consecutive days.

**Non-US citizens**

Non-US citizens should consult with SiPN early to determine the visa requirements based on their country of origin. SiPN cannot guarantee visas for its participants, and it is ultimately the student's responsibility to secure the appropriate visa in a timely manner.

## Get Started – Step 1

### PERSONAL INFO:

First name:

Last name:

Gender:  M  F

E-mail:

Primary phone:

### PERMANENT CONTACT (in case of emergency):

Full name:

Relationship to you:

Primary phone:

### ACADEMIC INFO:

College or University currently enrolled in:

University Student ID #:

Academic Standing:  Freshman  
 Sophomore  
 Junior  
 Senior  
 Graduate  
 Not currently enrolled

Cumulative grade point average:

Anticipated date of graduation:

Major(s) and Minor(s):

Have you ever been on academic probation  
of had disciplinary infraction?  No  Disciplinary  
 Academic  Both

If so, please explain here:

### SCHOOL CONTACT INFO:

Study Abroad advisor's full name:

Study Abroad advisor's email address:

## Choose your Courses – Step 2

SiPN Summer Program is divided in two sessions: June (with programs in Azores and Lisbon) and July session (Lisbon only). Students can combine sessions.

Please note that the program prices are based on the number of credits obtained and the length of your stay. For info on prices and billing, check out our website “Summer Program Fees and Payments Policies”.

Please note that some courses are exclusive, meaning that a second course in the same month/session cannot be added, due to the intensity or schedule of the class meetings.

The summer course listings are available on your website here

SiPN Summer Program **JUNE SESSION IN THE AZORES**

Course Title #1:

Course Title #2:

SiPN Summer Program **JUNE SESSION IN LISBON**

Course Title #1:

Course Title #2:

SiPN Summer Program **JULY SESSION IN LISBON**

Course Title #1:

Course Title #2:

SiPN Summer **INTERNSHIP PROGRAM**

**JUNE and JULY** (requires an 8-week commitment)

**Part-Time** (150 contact hours, 6 ECTS)

*Allows for students to add another 6 ECTS course per month/session*

Course Title #:

**Full-Time** (300 contact hours, 12 ECTS)

*Exclusive option, no other coursework can be added*

### Financial Information – Step 3

1. Please note that your SiPN Summer application is only considered complete once the non-refundable deposit of \$200 is received. For more details see [Program Fees & Payments Policies](#)

If the deposit represents a particular financial difficulty for you, you need to contact the SiPN office at [payments@studyinportugalnework.com](mailto:payments@studyinportugalnework.com).

This deposit is not an extra cost; it will be deducted from the invoice issued to you or to the institution that issues payment for you.

Presently we accept ACH bank transfers to our account at Citibank in New York.

Deposits and payments are made in US dollars. The remittance information is as follows:

- Bank: Citibank N.A.
- Address: (Attn.: Mrs. Eunice Cruz-Chan) 153 East 53rd Street, 21st Floor. New York, NY 10022
- Account #: 4990602155
- SWIFT: CITIUS33
- ABA: 021000089
- Acct. name: Fundacao Luso-Americana para o Desenvolvimento – Study in Portugal Network (USD)
- NOTE: Please provide elements (student name) that enable us to properly identify the payment – When you submit the deposit send us a copy of the transaction to [payments@studyinportugalnework.com](mailto:payments@studyinportugalnework.com)

**Financial Information – Step 3 (continuation)**

2. Are you expecting to receive some form of Financial Aid or loans?

No     Yes

If yes, please provide context of how much you are expecting to receive; When will the funds be made available to you, etc.

Please note that this feedback is merely indicative for our billing office. If you are accepted into a SiPN Summer Program, we will be requesting a formal document to verify that you will in fact receive financial support. For those purposes you can use SiPN's Proof of Aid Verification form or submit a form that is used by your school for these purposes.

3. SiPN/FLAD Scholarships

Every year SiPN/FLAD awards SiPN participants with \$20,000 in student scholarships. Usually, summer awards are of \$500. The deadline to apply for these is March 10 and are only for students who have already submitted their \$200 program deposit.

Refer to [this section of our website](#) for details on scholarships available through SiPN and other organizations.

### Additional Info – Step 4

SiPN is committed to building a diverse pool of applicants to its programs. In this regard, we are now asking a question about our applicants' self-identified ethnic identity(ies). Note that we are also interested in capturing the percentage of our participants who self-identify with some Portuguese ancestry. Please check those categories which best describe you. You may also use the write-in box if our standard categories are insufficient:

- |   |  |
|---|--|
| <input type="checkbox"/> White/Caucasian                    | <input type="checkbox"/> American Indian or Alaska Native                                |
| <input type="checkbox"/> Portuguese-American                | <input type="checkbox"/> Middle Eastern or North African                                 |
| <input type="checkbox"/> Hispanic, latino or Spanish origin | <input type="checkbox"/> Native Hawaiian or other Pacific Islander                       |
| <input type="checkbox"/> Black or African-American          | <input type="checkbox"/> Some other race, ethnicity or origin fill in box available here |
| <input type="checkbox"/> Asian                              |  |

#### PROFICIENCY IN PORTUGUESE:

- Spoken:  no background     elementary  
 intermediate     advanced     native
- Written:  no background     elementary  
 intermediate     advanced     native

Courses taken in Portuguese language:

Other courses not written on your transcript:

How did you hear about SiPN:

- Why did you choose SiPN?  What's included     Price     Program location  
 (check all that apply):  Recommendation     Courses     All the above  
 Others

#### **YOU HAVE FINISHED SiPN'S PRE APPLICATION PROCESS. CONGRATULATIONS!**

Please send this completed form to [summer@studyinginportugalnwork.com](mailto:summer@studyinginportugalnwork.com)

Our SiPN's office will be in contact with you in 1-2 business days to give you better guidance through your application process.