

Study in Portugal Network (SiPN)

PRE-APPLICATION PROCESS

Please take a moment to read through our summary of some of the key steps required of you.

Talk with your university study abroad office. Part of the application process is obtaining an approval of participation form, signed by your study abroad office. It is important to talk with your school early and often about your program choice, in order that you fully understand your school's policies related to credit transfer, billing, financial aid, and applications; many schools have their own application process, in addition to SiPN's.

Talk with your family and friends. Your family and friends know you best and may be able to help you sort out priorities. It's also important to make sure your family understands your program, the location you've chosen, and the process that you'll go through to apply. You will need their support, and they will want to know about this exciting opportunity.

Think Academically. What are your goals for study abroad and how might SiPN help achieve these goals? Be prepared to articulate your reasoning for your program choice and the SiPN program model on your application.

Think Financially. Study abroad is an important commitment, and financing the experience may not be as difficult as you think. Advance planning will help tremendously. SiPN offers partial scholarships, and many schools have special billing agreements with SiPN. Check with your home institution's study abroad office for more information. SiPN is willing to sign partnership/consortium agreements with your school to facilitate billing and payments.

Apply for a passport.**All students**

All students must have a passport to study abroad that is valid for at least six months after the program's end date. Students should apply for a passport as early as possible. Portuguese visa* applications require multiple steps and you will be provided with all of the information and documentation that is necessary.

SiPN is happy to speak with students about passport and visa-related questions and concerns.

Non-US citizens

Non-US citizens should consult with SiPN early to determine the visa requirements based on their country of origin. SiPN cannot guarantee visas for its participants, and it is ultimately the student's responsibility to secure the appropriate visa in a timely manner.

* Visa for US citizens are not required for summer session participants staying less than 90 consecutive days.

Get Started – Step 1

PERSONAL INFO:

First name:

Last name:

Gender: M F

E-mail:

Study abroad term: Full Year Fall Spring _____ year

comments:

Study abroad location: Lisbon Porto

ACADEMIC INFO:

College or University currently enrolled in:

University Student ID #:

Academic Standing:

- Freshman
 Sophomore
 Junior
 Senior
 Graduate
 Not currently enrolled

Cumulative grade point average:

Anticipated date of graduation:

Major(s) and Minor(s):

Have you ever been on academic probation
of had disciplinary infraction?

- No Disciplinary
 Academic Both

If so, please explain here:

SCHOOL CONTACT INFO:

Study Abroad advisor's full name:

Study Abroad advisor's email address:

Contact Info - Step 2**CURRENT ADDRESS:**Street address: City: State/Province: Zip: Country: Primary phone: E-mail: Address is valid until: **PARENT/GUARDIAN CONTACT:**Parent/Guardian full name: Relationship to you: Street address: City: State/Province: Zip: Country: Email address: Primary phone: Business phone (optional): Mobile phone (optional): **PERMANENT CONTACT INFO**Street address: City: State/Province: Zip: Country: Primary phone:

Passport info – Step 3

PASSPORT INFO:

Country of citizenship:

Passport Number (if you have one):

Date of issue (if you have one):

Valid until (if you have one):

Have you ever had criminal convictions? Yes
 No

Financial Information – Step 4

1. Please note that your SiPN Semester application is only considered complete once the non-refundable deposit of \$350 is received. For more details see [Program Fees & Payments Policies](#)

If the deposit represents a particular financial difficulty for you, you need to contact the SiPN office at payments@studyinportugalnwork.com.

This deposit is not an extra cost; it will be deducted from the invoice issued to you or to the institution that issues payment for you.

Presently we accept ACH bank transfers to our account at Citibank in New York.

Deposits and payments are made in US dollars. The remittance information is as follows:

- Bank: Citibank N.A.
- Address: (Attn.: Mrs. Eunice Cruz-Chan) 153 East 53rd Street, 21st Floor. New York, NY 10022
- Account #: 4990602155
- SWIFT: CITIUS33
- ABA: 021000089
- Acct. name: Fundacao Luso-Americana para o Desenvolvimento – Study in Portugal Network (USD)
- NOTE: Please provide elements (student name) that enable us to properly identify the payment – When you submit the deposit send us a copy of the transaction to payments@studyinportugalnwork.com

Financial Information – Step 4 (continuation)

2. Are you expecting to receive some form of Financial Aid or loans?

No Yes

If yes, please provide context of how much you are expecting to receive; When will the funds be made available to you, etc.

Please note that this feedback is merely indicative for our billing office. If you are accepted into a SiPN Summer Program, we will be requesting a formal document to verify that you will in fact receive financial support. For those purposes you can use SiPN's Proof of Aid Verification form or submit a form that is used by your school for these purposes.

3. SiPN/FLAD Scholarships

Every year SiPN/FLAD awards SiPN participants with \$20,000 in student scholarships. Usually, semester awards are of \$1000. The deadline to apply for these are October 10 (for Spring applicants) OR March 10 (for Fall applicants). Only students who already submitted their \$350 program required deposit will be considered.

Refer to [this section of our website](#) for details on scholarships available through SiPN and other organizations.

Additional Info – Step 5

SiPN is committed to building a diverse pool of applicants to its programs. In this regard, we are now asking a question about our applicants' self-identified ethnic identity(ies). Note that we are also interested in capturing the percentage of our participants who self-identify with some Portuguese ancestry. Please check those categories which best describe you. You may also use the write-in box if our standard categories are insufficient:

- | | |
|---|--|
| <input type="checkbox"/> White/Caucasian | <input type="checkbox"/> American Indian or Alaska Native |
| <input type="checkbox"/> Portuguese-American | <input type="checkbox"/> Middle Eastern or North African |
| <input type="checkbox"/> Hispanic, latino or Spanish origin | <input type="checkbox"/> Native Hawaiian or other Pacific Islander |
| <input type="checkbox"/> Black or African-American | <input type="checkbox"/> Some other race, ethnicity or origin fill in box available here |
| <input type="checkbox"/> Asian | |

YOU HAVE FINISHED SiPN'S PRE-APPLICATION PROCESS. CONGRATULATIONS!

Please send this completed form to applications@studyinportugalnetwork.com

Our SiPN's office will be in contact with you in 1-2 business days to give you better guidance through your application process.